



Traineeships, Recruitment, Training and Employment

For many years, Maxima has facilitated meaningful employment and vocational training opportunities for Indigenous Australians as well as positive outcomes for employers.

Maxima is a significant employer of Indigenous Trainees and Apprentices, providing quality Pre-employment Programs and mentoring and coaching services to Indigenous employees.

Our Indigenous Services Include:

- Australian Apprenticeships and Traineeships
- Recruitment
- Pre-employment programs
- Mentoring and Coaching.

Australian Apprenticeships and Traineeships

Traineeships and Apprenticeships are a combination of paid work and quality, structured training designed to give you an edge in the employment market. Eligibility is open to anyone 15 years of older.

Maxima's Indigenous Employment team work with a large range of employers to create rewarding, traineeships and long term employment opportunities. Maxima coordinates for clients including:

- Westpac Group
- St George bank
- National Australia Bank
- ANZ
- Bupa
- Australia Post
- Vic Roads
- Qantas
- Local government.

You will kick-start your career in your chosen industry whilst getting paid to achieve a Nationally Recognised Qualification such as:

Financial Services, Business or Customer Service.

For more information:

maxima.com.au/indigenous





Traineeships, Recruitment, Training and Employment

Recruitment

Our Indigenous recruitment service can link Indigenous candidates with employers and help fill vacancies at all levels within an organisation. We take time to ensure your next role is the right fit for you and your employer.

Pre-Employment Programs

Maxima delivers customised Pre-employment Programs for Indigenous participants that may provide you with the best possible chance of securing and maintaining employment.

Pre-employment Programs typically cover such areas as:

- Employee/employer expectations and organisational culture
- Application skills, interview techniques and work experience
- Workplace communication, problem solving, behaviour and teamwork skills
- Work, Health and Safety (WHS)
- Performance reviews and career development.

Mentoring and Coaching

Maxima's Indigenous Employment team have vast experience providing mentoring and coaching to Indigenous employees to assist with commencing and staying in employment.

Mentoring and coaching can help you to:

- Identify issues that may have a negative effect on your work
- Develop insight, communication and problem solving skills
- Enhance awareness of your strengths and weaknesses
- Increase your confidence, enthusiasm and commitment
- Identify your options for career development

To find out how Maxima's Indigenous Employment Team can support you, visit our website maxima.com.au or contact one of our consultants on **1300 669 859**.

For more information:

maxima.com.au/indigenous

